

Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA)
Safe Haven – Crisis Residential Treatment Program (CRTP)

Substance Use Disorder Counselor

Position Summary: This position reports to the Clinician. Certified Substance Use Disorder Counselors assist SAFE HAVEN clients with co-occurring disorders, group facilitation, vocational and connecting to community supports. Services also include intake and assessments, group and individual counseling, crisis intervention and referrals.

Essential Job Functions:

- Conduct intake and assessment interviews.
- Provide case management as assigned.
- Provide individual and group counseling.
- Administer Psychosocial and ASI assessment instruments.
- Conduct urinalysis testing (observed) as required.
- Attend and actively present at weekly case supervision.
- Attend weekly clinical staff meetings.
- Provide all needed documentation in order to keep charts current as required by funding sources.
- Actively participate in ongoing professional development and keep current with new changes and trends in the field of drug addiction.
- Maintain professional and positive attitude.
- Must review and be familiar with the agency's Health & Safety plan
- Transportation of clients on outings.
- The candidate must possess knowledge and skills in providing trauma informed and gender responsive services including the following:
 - Be able to take trauma into account during the process of interacting with clients;
 - Avoid triggering trauma reactions and/or re-traumatizing clients;
 - Adjust own behavior and control own feelings in order to allow clients to learn how to manage trauma symptoms and be able to benefit from program services.
- Other duties as assigned by Clinician.

Qualifications:

- Must have proof of a state certification (preferred) or registration in substance abuse counseling and two (2) years of experience working with clients with co-occurring disorders in a program that is licensed by the State of California, Department of Health Care Services.
- Must be at least 18 years of age or older.
- Drug Medi-Cal documentation experience. DMH documentation experience preferred.
- Minimum one (1) year experience working in a program servicing persons with mental disabilities.
- Experience or knowledge with evidence based practices including but not limited to Cognitive Behavioral Therapy (CBT), Motivational Interviewing (MI) and ASAM Modules.
- Knowledge of chemical dependency, substance abuse, personal dynamics of the substance abuser.
- Proponent of patient-centered, trauma informed, culturally appropriate, recovery oriented system of care.
- Ability to obtain an "NPI" Number and "C" Number by time of hire
- Attention to detail; ability to exercise good judgment and discretion.
- Bilingual English/Spanish preferred but not required.
- Ability to collaborate with integrated, multi-disciplinary team, behavioral health professionals.
- Effective verbal and written communication skills.
- Computer literacy; including knowledge of Microsoft Word, Outlook and Excel.
- Valid California Driver's License and Identification required.
- Valid California Driver's License and proof of personal auto insurance is required. Hire is contingent upon agency insurability. (if position requires driving)
- Must be able to pass a criminal history background screening (Live-scan), as well as maintain current First Aid & CPR Certification, physical health screening exam, and negative Tuberculosis and drug screening test results as per regulations.
- Knowledge in health and safety standards for residential facilities

Education:

- A.A. or B.A. in counseling, social services or related field and/or recognized certified state of California in substance abuse counseling preferred but not required.
- Minimum High School Diploma or GED.
- Minimum Registered Substance Abuse Counselor in the state of California.

Physical Demands:

- Occasional lifting more than 10 pounds;
- Sitting, standing, walking, reaching are performed in the normal course of a shift;
- Transporting (driving) clients in company vehicle.